

December 6, 2011



UnitedHealthCare AEP Application Submission Deadlines

Quick Links

For those of you still working away in Retail, and with just hours remaining in AEP, please carefully consider what needs to be done to process the business you are generating correctly:

All applications for a 1/1 AEP Effective date must be dated no later than December 7, and must be faxed to us by December 8, by 12:00 pm (noon) MST DO NOT MAIL YOUR APPS! Mailed apps will not meet the strict deadlines CMS has set up. Applications, either MAPD or PDP, mailed direct to us or United and arriving after the 7th will be denied. Postmarks do not matter this year.

Applications should be faxed to us at 303-996-6228 or 303-996-8776. We expect a lot of volume, and have increased our fax capacity. Please be patient if you get a busy signal. We scrub your apps to help ensure they flow through the enrollment process as smoothly as possible, so your clients receive the coverage they are seeking, and you get paid in a timely fashion.

Applications for 1/1 effectives due to IEP or SEP can continue to be submitted throughout December.

Please watch for your AARP/SecureHorizons business to show on the [portal](#). If it is not visible by December 9, **let us know!** Physicians Health Choice and Sierra business will NOT show up on the UnitedHealthProducers portal. For status on Physicians Health Choice business, please call 866-658-8345.

Applications that are pending with a reason for the pend can usually be pushed along if you call Enrollment at 766-479-0059 with a solution for the pend. There is a very short window to get these applications cleaned up and approved, so check your business often!

Thank you for all of your hard work, especially during this AEP. We appreciate your business!

[Electronic Enrollment
Fax Cover Sheet](#)

[2012 Medicare
Premiums and
Deductibles](#)

[Scope Reminders](#)

[OEV Reminders](#)

[Agent Guide](#)

[Pharmacy Saver](#)



Brokers Assistance Inc.
Health, Life, & Senior

877-237-2025

Life Health Long Term Care Group Senior Products Disability Major Medical